



**JKPS**

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**JKPS/Cir/Examination/2024/08**

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## **Compliance of Rules 13 & 14 of CBSE Examination Bye-Laws on Attendance**

**Dear Parents,**

Schools are revered as temples of learning, fostering an environment where students not only acquire academic knowledge but also undergo personal growth and character development. Active participation in extracurricular activities, peer interactions, and adherence to values are integral facets of this transformative process. Therefore, regular attendance plays a pivotal role in nurturing well-rounded individuals which has also been emphasized in the directives ensured by CBSE, rules 13 & 14 of Examination Bye-Laws.

Keeping in sync with CBSE and DoE, we hereby inform and advise all students and parents of the school to adhere to the following guidelines with respect to maintaining attendance:

1. It is mandatory for students to maintain a minimum attendance of 75% as stipulated by the rules 13 & 14 of CBSE Examination Bye-Laws to qualify for the Annual Examinations.
2. As per DoE order dated 07.10.2022, regarding the promotion policy for classes III to IX and XI w.e.f. 2023-24 onwards, internal assessment contains 5 marks for attendance of the student apart from subject enrichment, project, portfolio, multiple assessments, and periodic tests.
3. In case of absence due to medical emergencies, parents must promptly notify the school and provide necessary medical documentation, including prescription and fitness certificate on time.
4. For other instances requiring leave, students are required to follow the prescribed procedure as mentioned in the school almanac with valid reasons for their absence.

We encourage parents and students to reach out to the class teacher for any assistance or clarification regarding attendance-related matters.

Your continued cooperation and support are invaluable as we strive to uphold the standards of academic excellence and student welfare.

Warm Regards,

**PRINCIPAL**